

STANDARD FORM 129 JANUARY 1966 EDITION FPR (41 CFR) 1.16.802		Approved For Release 2005/11/28 : CIA-RDP86B00985R000100110023-5 BIDDER'S MAILING LIST APPLICATION		INITIAL APPLICANT REVISION
Fill in all spaces. Insert "NA" in blocks not applicable. Type or print all entries. See reverse for instructions.				
TO (Enter name and address of Federal agency to which form is submitted. Include ZIP code)				DATE
1. APPLICANT'S NAME AND ADDRESS (Include county and ZIP code)		2. ADDRESS (Include county and ZIP code) TO WHICH SOLICITATIONS ARE TO BE MAILED (If different from item 1)		
3. TYPE OF ORGANIZATION (Check one)		4. HOW LONG IN PRESENT BUSINESS		
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATION, INCORPORATED UNDER THE LAWS OF THE STATE OF _____		<input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> NON-PROFIT ORGANIZATION		
5. NAMES OF OFFICERS, OWNERS, OR PARTNERS				
PRESIDENT		VICE PRESIDENT		SECRETARY
TREASURER		OWNERS OR PARTNERS		
6. AFFILIATES OF APPLICANT (Names, locations, and nature of affiliation. See definition on reverse)				
7. PERSONS AUTHORIZED TO SIGN BIDS, OFFERS, AND CONTRACTS IN YOUR NAME (Indicate if agent)				
NAME		OFFICIAL CAPACITY		TEL. NO. (Incl. area code)
8. IDENTIFY EQUIPMENT, SUPPLIES, MATERIALS, AND/OR SERVICES ON WHICH YOU DESIRE TO BID (See attached Federal agency's supplemental listing and instructions, if any)				
9. TYPE OF BUSINESS (See definitions on reverse)				
<input type="checkbox"/> MANUFACTURER OR PRODUCER		<input type="checkbox"/> REGULAR DEALER (Type 1)		<input type="checkbox"/> REGULAR DEALER (Type 2)
<input type="checkbox"/> SERVICE ESTABLISHMENT		<input type="checkbox"/> CONSTRUCTION CONCERN		<input type="checkbox"/> RESEARCH AND DEVELOPMENT FIRM
<input type="checkbox"/> SURPLUS DEALER (Check this box if you are also a dealer in surplus goods)				
10. SIZE OF BUSINESS (See definitions on reverse)				
<input type="checkbox"/> SMALL BUSINESS CONCERN *		<input type="checkbox"/> OTHER THAN SMALL BUSINESS CONCERN		
* If you are a small business concern, fill in (a) and (b):		(a) AVERAGE NUMBER OF EMPLOYEES (Including affiliates) FOR FOUR PRECEDING CALENDAR QUARTERS		(b) AVERAGE ANNUAL SALES OR RECEIPTS FOR PRECEDING THREE FISCAL YEARS
11. FLOOR SPACE (Square feet)		12. NET WORTH		
MANUFACTURING		WAREHOUSE		DATE
13. SECURITY CLEARANCE (If applicable, check highest clearance authorized)				
FOR	TOP SECRET	SECRET	CONFIDENTIAL	NAMES OF AGENCIES WHICH GRANTED SECURITY CLEARANCES (Include dates)
KEY PERSONNEL				
PLANT ONLY				
THIS SPACE FOR USE BY THE GOVERNMENT		CERTIFICATION		
		I CERTIFY THAT INFORMATION SUPPLIED HEREIN (including all pages attached) IS CORRECT AND THAT NEITHER THE APPLICANT NOR ANY PERSON (or concern) IN ANY CONNECTION WITH THE APPLICANT AS A PRINCIPAL OR OFFICER, SO FAR AS IS KNOWN, IS NOW DEBARRED OR OTHERWISE DECLARED INELIGIBLE BY ANY AGENCY OF THE FEDERAL GOVERNMENT FROM BIDDING FOR FURNISHING MATERIALS, SUPPLIES, OR SERVICES TO THE GOVERNMENT OR ANY AGENCY THEREOF. SIGNATURE _____ NAME AND TITLE OF PERSON AUTHORIZED TO SIGN (Type or print) _____		

INFORMATION AND INSTRUCTIONS

Persons or concerns wishing to be added to a particular agency's bidder's mailing list for supplies or services shall file this properly completed and certified Bidder's Mailing List Application, together with such other lists as may be attached to the application form, with each procurement office of the Federal agency with which they desire to do business. If a Federal agency has attached a supplemental Commodity List with instructions, complete the application as instructed. Otherwise, identify in Item 8 the equipment, supplies, and/or services on which you desire to bid. *The application shall be submitted and signed by the principal as distinguished from an agent, however constituted.*

After placement on the bidder's mailing list of an agency, a supplier's failure to respond (*submission of bid, or notice in writing, that you are unable to bid on that particular transaction but wish to remain on the active bidder's mailing list for that particular item*) to Invitations for Bids will be understood by the agency to indicate lack of interest and concurrence in the removal of the supplier's name from the purchasing activity's bidder's mailing list for the items concerned.

TYPE OF BUSINESS DEFINITIONS

(See Item No. 9)

- A. MANUFACTURER OR PRODUCER means a person (or concern) owning, operating, or maintaining a factory or establishment that produces, on the premises, the materials, supplies, articles, or equipment of the general character of those listed in Item No. 8, or in the Federal Agency's supplemental Commodity List, if attached.
- B. REGULAR DEALER (Type 1) means a person (or concern) who owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles, or equipment of the general character listed in Item No. 8 or in the Federal Agency's supplemental Commodity List, if attached, are bought, kept in stock, and sold to the public in the usual course of business.
- C. REGULAR DEALER (Type 2) in the case of supplies of particular kinds (at present, petroleum, lumber and timber products, machine tools, raw cotton, green coffee, hay, grain, feed, or straw, agricultural liming materials, tea, raw or unmanufactured cotton linters). "REGULAR DEALER" means a person (or concern) satisfying the requirements of the regulations (Code of Federal Regulations, Title 41, 50-201.101(b)) as amended from time to time, prescribed by the Secretary of Labor under the Walsh-Healey Public Contracts Act (Title 41 U.S. Code 35-45). For coal dealers, see Code of Federal Regulations, Title 41, 50-201.604(a).
- D. SERVICE ESTABLISHMENT means a concern (or person) which owns, operates, or maintains any type of business which is principally engaged in the furnishing of nonpersonal services, such as (*but not limited to*) repairing, cleaning, re-decorating, or rental of personal property, including the furnishing of necessary repair parts or other supplies as part of the services performed.
- E. CONSTRUCTION CONCERN means a concern (or person) engaged in construction, alteration or repair (including dredging, excavating, and painting) of buildings, structures or other real property.

DEFINITIONS RELATING TO SIZE OF BUSINESS

- A. SMALL BUSINESS CONCERN. A small business concern for the purpose of Government procurement is a concern, including its affiliates, which is independently owned and operated, is not dominant in the field of operation in which it is bidding on Government contracts and can further qualify under the criteria concerning number of employees, average annual receipts, or other criteria, as prescribed by the Small Business Administration. (See Code of Federal Regulations, Title 13, Part 121, as amended, which contains detailed industry definitions and related procedures.)
- B. AFFILIATES. Business concerns are affiliates of each other when either directly or indirectly (i) one concern controls or has the power to control the other, or (ii) a third party controls or has the power to control both. In determining whether concerns are independently owned and operated and whether or not affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationship. (See Items Nos. 6 and 10.)
- C. NUMBER OF EMPLOYEES. In connection with the determination of small business status, "number of employees" means the average employment of any concern, including the employees of its domestic and foreign affiliates, based on the number of persons employed on a full-time, part-time, temporary, or any other basis during the pay period ending nearest the last day of the third month in each calendar quarter for the preceding four quarters. If a concern has not been in existence for four full calendar quarters, "number of employees" means the average employment of such concern and its affiliates during the period such concern has been in existence based on the number of persons employed during the pay period ending nearest the last day of each month. (See Item No. 10.)

COMMERCE BUSINESS DAILY

The Commerce Business Daily, published by the Department of Commerce, contains information concerning proposed procurements, sales, and contract awards. For further information concerning this publication, contact your local Commerce Field Office.

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Standard Form 129 - Bidder's Mailing List Application

FROM:

DC/PMS/OL

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Academic Coordinator
7G50 Hqs.

2.

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Confirming our telephone conversation, attached is the document we send to all contractors interested in doing business with the CIA.

